



Annual Report Form 2020-21

Thank you for completing this survey on behalf of your student(s). If you have more than one student, please complete one for each. You may anticipate your hours of service through June 30th, 2021.

Return form no later than Friday, June 25th to MeredithEaton@LVBangor.org. You may also complete this report online at <https://www.surveymonkey.com/r/FY21StudentReport>.

Date: _____

STUDENT's Name: _____

TUTOR's Name: _____

Yes, my student's contact information has changed in the last year. If so, include updated address, phone number, and/or email as applicable. _____

Will you and the student continue lessons? Yes No

If not, why? (check all that apply)

- met goal(s)
 attained employment/job conflict
 entered other educational program
 moved from area
 childcare problem
 transportation problem
 lack of interest
 personal problem (family/health/etc.)
 other: _____

Volunteer Hours: Volunteer time sheets are due on a monthly basis. If you've routinely provided your hours to the office throughout the year, skip this section. *Please round up to the nearest half hour.*

Month	Hours: Instruction & Support	Hours: Preparation	Hours: Travel	Hours: Training (include self-study)	Hours: Office/ Administrative
July 2020					
August 2020					
September 2020					
October 2020					
November 2020					
December 2020					
January 2021					
February 2021					
March 2021					
April 2021					
May 2021					
June 2021					

If you're not sure of your hours, please estimate. Any time you're doing something that is Literacy Volunteers related, please count it!

Documenting Student Goals

Establishing, meeting, and recognizing goals are an important part of the tutor/student relationship. Please help us track the goals, progress and attainment of them. *Since each adult student is different, please add any goals that are not listed.*

Outcomes & Achievements	Student Goal	Progress Made	Goal Attained	Comments
Worker Role:				
Got a job or better job				
Improved employability skills				
Received HiSET, diploma, or other high school equivalency				
Entered other education and/or training				
Improved score on standardized test				
Advanced level(s) in curriculum series				
Other work goal: _____ _____				
Family & Self Role:				
Increased involvement with children's educational activities (e.g., read to their children, attend school activities, help with homework, expose to learning activities outside of home, etc.)				
Attained consumer skills (e.g. shopping, reading labels, paying bills, etc.)				
Attained wellness and healthy lifestyles practices (e.g. reading recipes/cooking, prescriptions labels, doctor visits, etc.)				
Attended English conversation group, book club, or other student programming				
Obtained library card; uses library				
Other personal goal: _____ _____				
Citizen Role:				
Obtained U.S. citizenship				
Registered to vote/voted for first time				
Obtained driver's license				
Increased community activities (e.g., volunteers, active in civic or church group, coordinates neighborhood activities, etc.)				
Other citizen goal: _____ _____				

Other ways that you've noticed progress: _____

Does your student have:

a smartphone?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not sure
a tablet?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not sure
a computer?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not sure
internet access?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not sure

Was your learner's reading or English comprehension re-tested this year, either through Literacy Volunteers or a different program? Yes No

Would you and your student like to be assessed for progress? (Recommended only after one year or 75 hours of instruction). Yes No

Did your student have a baby and/or were children added to their household this year? Yes No
If yes, please list ages and genders of children so that we can include them in our family literacy programming.

We know that COVID-19 and the suspension of in-person instruction caused a significant disruption this year. Tell us about how this situation impacted your instruction. Did you continue to meet, and by what method? Did your student's goals or their timelines change? What barriers did your student face? What skills, support, and resources did (or do) you need?

Please include a brief success story from the past twelve months. This could relate to either your experience as a tutor; progress or an accomplishment, small or large, achieved by your student; or anything else that helps us to understand, and share, the collective impact of Literacy Volunteers of Bangor.

If you and the learner will be continuing, what are your future goals or objectives?

Anything else you'd like to share?

Thank you for completing this form and for all the work you do throughout the year!