



354 Hogan Road
Bangor, Maine 04401
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Volunteer Application Form

Name: _____ Today's Date: (mm/dd/year) _____

Street Address: _____

City: _____ State: _____ Zip: _____

Complete Mailing Address (if different from above): _____

Gender: Male Female Do not identify Date of Birth: (mm/dd/year) _____

Home phone: _____ Cell phone: _____ Work phone: _____

Preferred Contact: Home Cell Work Email: _____

In case of emergency, please contact: _____ Relationship: _____

Emergency Contact Phone: _____

Ethnic Group:

American Indian/Alaskan Native
Asian

Native Hawaiian/Pacific Island
Black/African American

Hispanic/Latino
White

Other

Education: Highest Grade Completed:

Less than 12th Grade
High School Diploma/GED

Some College
Undergraduate Degree

Graduate Degree
Not Available

Employment Status (check one):

Employed

Unemployed/Looking

Not in Labor Force (Retired, student, disabled etc.)

If you are employed, job: _____

Place of work: _____

How did you find out about Literacy Volunteers of Bangor? (check all that apply):

TV/Radio

Employer

Special event

College

Poster/Pamphlet/Brochure

Other volunteer

Public relations talk

Social Media

Family /Friend

Newspaper

Local volunteer center

Other:

Library

Website/Internet

Other agency

Volunteer Work You May Consider (check all that apply):

Basic Literacy Tutoring (requires training)

Event Planning

Office Work

English Language Tutoring (requires training; other language skills are not necessary)

Outreach

Board Membership

Committee Work

Fundraising

Project-based work

Why do you think you would be a good literacy volunteer?

What are your Interests/Hobbies?

Volunteer Application Form

When are you available to volunteer? (check all that apply):

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning							
Afternoon							
Evening							

Background Questions	Legal Name (if different from nickname):	Yes	No
Have you ever been charged with or investigated for sexual abuse or harassment of another person?			
Have you ever been convicted of a crime or entered a plea of guilty or "no contest" to any crime (other than a minor traffic offense)?			
Has any court ever deferred, filed, or dismissed proceedings without a finding of guilty and required that you pay a fine, penalty, or court costs and/or imposed a requirement as to your behavior or conduct for a period of time in connection with any crime (other than a minor traffic offense)?			
If you answered "yes" to any of these questions, provide full details below, including, with respect to court actions, the date, offense in question, and the address of the court involved. Conviction or other disposition of a crime is not necessarily an automatic bar to volunteering with this organization. (Use an additional paper, if necessary.)			

List two (2) personal references that are familiar with your skills, interests, and character:

Name:	Email Address:
Address:	Phone:
Town/State/Zip:	
Name:	Email Address:
Address:	Phone:
Town/State/Zip:	

I agree that all the above information is true to the best of my knowledge.

Legal Name *(if different from nickname on front of application)*: _____

Applicant's Signature: _____ Date: _____

You may use either an electronic signature or simply type your name in the space provided.

In complying with this letter and spirit of applicable laws, LV-Bangor accepts volunteers, employees, and students without discrimination on the basis of a person's race religion, color, age, gender, national origin, citizenship, physical or mental disabilities, political beliefs, marital or family status, sexual orientation, veteran status, or other classification protected by law.

Tutor Application: Skills Audit/Assessment -- For TUTORS only

Name: _____

Area of Interest (check all that apply):

Basic Literacy (BL)

English Language Learner (ELL)

Do you know any foreign languages? If so, which one(s)?

What is your preference for a student match (check all that apply)?

Male

Female

Younger

Older

No Preference

One-on-one tutoring

Small Group

Large Group

Please answer the following questions.

1 Describe any relevant background experience in an educational setting.

2 List any specific skills and abilities that you bring to the tutoring situation. Include: teaching skills, goal setting, assessment, adult basic education, lesson planning, listening skills, and planning/organizational skills.

Volunteer Interest & Skills Inventory

Please indicate **ALL** the skills you possess **AND** have an interest in sharing:

Communication Skills	Average	Good	Excellent
Advertising & marketing			
Event planning			
Graphic design			
Media relations			
Public speaking			
Recruitment / outreach			
Social media – content generation			
Writing and editing			
Website maintenance			
Finance Skills			
Analyzing financial data, processes, and controls			
Budgeting			
Financial planning			
General accounting			
Fundraising Skills			
Fundraising – major giving / planned giving			
Fundraising – networking for private support & corporate giving			
Grant writing			
Governance Skills			
Information systems			
Insurance / risk management			
Law / legal affairs			
Personnel management			
Reviewing organizational documents			
Strategic planning			
Office skills			
Copying / collating projects			
Customer relations (out-bound calls)			
Data entry			
Filing and maintaining records			
Mailings			
Technology-based projects			
Volunteering at events			
Tutor Support & Teaching			
Administering satisfaction surveys			
Coordinating book or writing clubs			
Conference planning			
Providing & evaluating training on literacy, culture, language, etc.			
Supporting new and existing tutors			

How often do you want to volunteer? Weekly Monthly Occasionally