



354 Hogan Road
Bangor, Maine 04401
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207-947-8451

Volunteer Application Form

Name: _____ Today's Date: (mm/dd/year) _____

Street Address: _____

City: _____ State: _____ Zip: _____

Complete Mailing Address (if different from above): _____

Gender: Male Female Do not identify Date of Birth: (mm/dd/year) _____

Home phone: _____ Cell phone: _____ Work phone: _____

Preferred Contact: Home Cell Work Email: _____

In case of emergency, please contact Name: _____ Relationship: _____

Emergency Contact Phone: _____

Ethnic Group:

American Indian/Alaskan Native
Asian

Native Hawaiian/Pacific Island
Black/African American

Hispanic/Latino
White

Other

Education: Highest Grade Completed:

Less than 12th Grade High
School Diploma/GED/HiSet

Some College
Undergraduate Degree

Graduate Degree
Doctorate

Employment Status (check one):

Employed Employed PartTime Unemployed Not in Labor Force Retired

If you are employed, job: _____

Place of work: _____

How did you find out about Literacy Volunteers of Bangor? (check all that apply):

TV/Radio

Employer

Special event

College

Poster/Pamphlet/Brochure

Other volunteer

Public relations talk

Social Media

Family /Friend

Newspaper

Local volunteer center

Other: _____

Library

Website/Internet

Other agency

Volunteer Work You May Consider (check all that apply):

Tutoring

Event Planning

Office Work

Board Membership

Committee Work

Outreach

Fundraising

Project-based work

What are your goals as a volunteer? (i.e. weekly meetings, occasional project work, committee involvement, etc.)

Why do you think you would be a good literacy volunteer?

What are your interests/hobbies?

Volunteer Application Form

When are you available to volunteer? (check all that apply):

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning							
Afternoon							
Evening							

Check here if you are open to meeting on Zoom

List two (2) personal references who we may contact that are familiar with your skills, interests, and character:

Name:	Email Address: Phone:
Address:	
Town/State/Zip:	
Name:	Email Address: Phone:
Address:	
Town/State/Zip:	

I agree that all the above information is true to the best of my knowledge.

Legal Name *(if different from the front of application)*: _____

Applicant's Signature: _____ Date: _____

You may use either an electronic signature or simply type your name in the space provided.

In complying with this letter and spirit of applicable laws, Literacy Volunteers of Bangor accepts volunteers, employees, and students without discrimination on the basis of a person's race, religion, color, age, gender, national origin, citizenship, physical or mental disabilities, political beliefs, marital or family status, sexual orientation, veteran status, or other classification protected by law.

Tutor Interests and Information

Name: _____

Area of Interest (check all that apply):

Basic Literacy (BL) English Language Learner (ELL) Not Sure

Other (Math/Digital/Financial Literacy)

Do you know any foreign languages? If so, which one(s)? (Not necessary to speak a foreign language to tutor ESL)

What is your preference for a student match? (Check all that apply.)

Male Female Younger Older No Preference

One-on-one tutoring

Small Group

Large Group

1 Describe any relevant background experience in an educational setting.

2 List any specific skills and abilities that you bring to the tutoring situation. Include: teaching skills, goal setting, assessment, adult basic education, lesson planning, listening skills, and planning/organizational skills.

TUTORS only

Volunteer Interest & Skills Inventory

Please indicate **ALL** the skills you may excel at **AND** have an interest in sharing:

Communication Skills	
Advertising & marketing	
Event planning	
Graphic design	
Media relations	
Public speaking	
Recruitment / outreach	
Social media – content generation	
Writing and editing	
Website maintenance	
Finance Skills	
Analyzing financial data, processes, and controls	
Budgeting	
Financial planning	
General accounting	
Fundraising Skills	
Fundraising – major giving / planned giving	
Fundraising – networking for private support & corporate giving	
Grant writing	
Governance Skills	
Information systems	
Insurance / risk management	
Law / legal affairs	
Personnel management	
Reviewing organizational documents	
Strategic planning	
Office skills	
Copying / collating projects	
Customer relations (out-bound calls)	
Data entry	
Filing and maintaining records	
Mailings	
Technology-based projects	
Volunteering at events	
Tutor Support & Teaching	
Administering satisfaction surveys	
Coordinating book or writing clubs	
Conference planning	
Providing & evaluating training on literacy, culture, language, etc.	
Supporting new and existing tutors	

How often do you want to volunteer? Weekly Monthly Occasionally